RSAEC Strategy Proposal Workgroup - Adult Education Block Grant (AEBG) Meeting Minutes November 30, 2015 3:00 – 5:00

Location: Centennial Education Center 2900 W. Edinger Avenue, Santa Ana, CA 92704 - Room A-112

Present: Estela Cuellar, Susan Gaer, Sue Garnett, Chrissy Gascon, Rosalba Hernandez, Jarek Janio, Rob Jenkins, Henry Kim, Nilo Lipiz, Vincent Nunez, Carrie Patton, Eden Quimzon, John Tashima, Mary Lou Vachet

| ltem | Discussion | Action |
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| Introduction of new members | Mary Lou Vachet, Vincent Nunez | |
| Approval of Minutes | Approved (1 st Carrie Patton, 2 nd Rob Jenkins) | |
| Requests for Proposals | Proposal 1: HSE Curriculum Training Budget: \$1000 See attached proposal form from Carrie Patton | Proposal 1: Carrie will connect with Jolene at OEC to discuss training opportunity Carrie will submit proposal with necessary signatures Chrissy will take to Executive Committee for vote |
| | Proposal 2: MyOpenMath Training Budget: \$1000 See attached proposal form from Carrie Patton | Proposal 2: Carrie will connect with Jolene at OEC to discuss training opportunity Carrie will submit proposal with necessary signatures Chrissy will take to Executive Committee for vote |
| | Proposal 3: My Math Pathways/ Curriculum Budget: up to \$3750 See attached proposal form from Carrie Patton Placement for Math – currently using CASAS Suggestion from Nilo to create a Master Alignment and to include SAUSD. Julia | Proposal 3: Carrie will submit proposal with necessary signatures Chrissy will take to Executive Committee for vote |

| Vercelli has started talks with SAUSD in regards to aligning curriculum. Suggestion to work with the credit counselors so that they can advocate for the noncredit classes and place students dependent on their need. | |
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| Proposal 4: Sierra Evening Babysitting Budget: TBD See attached proposal form from Sue Garnett This is geared at being short-term, and it is proposed that Sierra will pick up the cost for Fall 2016 (leveraging resources) | Proposal 4: Sue will provide the following with completed proposal request: Approval from ESL department Budget amount Amount of children to be served Chrissy will take to Executive Committee for vote |
| Proposal 5: Wilson Daytime Babysitting Budget: TBD See attached proposal form from Sue Garnett This is geared at being short-term, and it is proposed that Wilson will pick up the cost for Fall 2016 (leveraging resources) | Proposal 5: Sue Garnett will provide the following with completed proposal request: Approval from ESL department Budget amount Amount of children to be served Chrissy will take to Executive Committee for vote |
| Proposal 6: Wilson Alternative Literacy Class Pilot Budget: TBD See attached proposal form from Sue Garnett This is geared at being short-term, and it is proposed that the course will convert to FTES funding when enrollment maintains 20+ students | Proposal 6: Sue Garnett will provide the following with completed proposal request: Approval from ESL department Budget amount Check with the ESL department to see if an extended semester would work for this particular site/program (June 30) Chrissy will take to Executive Committee for vote |
| Proposal 7: ABE/HSS IA's for AWD Pilot Budget: \$12,500 See attached proposal form from Rosalba Hernandez | Proposal 7: Rosalba will work with the department and Dean to create a job description |

| | Suggestion to look at credit IA job descriptions that have experience with DSPS Suggestion to add special education training and/or experience under desirable qualifications | |
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| How can we braid in other grants? SSSP Student Equity BSI Carl Perkins WIOA | Discussion of the various grants and ways to incorporate them into the proposals | The workgroup will think about how to incorporate other grant funds so as not to duplicate efforts Chrissy will send out the noncredit grant crosswalk as soon as it is ready |
| Other: | | |
| Career Planning for ESL Students | Rosalba would like to propose a new class within counseling and ESL that will focus on pathways Suggestions: Work with all departments (ESL, Counseling and CTE) to collaborate on the curriculum Look at CEC curriculum for ideas Possibly create the curriculum as a contextualized class | Chrissy will inquire about NOCCCD's new contextualized counseling class Carrie will send information regarding Study Skills and Orientation to College Susan Gaer will send information and Dropbox link to the ESL Transition to College class |
| Update on the ESL/EMLS Retreat | Susan Gaer and John have a meeting with the EMLS Department Chair on December 10 to discuss articulation and the proposed retreat. New local venues are under review with the possibility of the Holiday Inn | Susan Gaer will continue to update us on the progress |
| Future Meetings: | | |
| <u>No meeting in December – due to the winter</u> <u>break.</u> Monday, January 25 | Winter Break Dates: RSCCD and OUSD = 12-10-15 to 1-10-16 SAUSD and GGUSD = 12-20-15 to 1-3-16 | |
| Monday, February 29 | Spring Break Dates: | |
| Monday, March 28 | RSCCD = April 1-10 | |
| Monday, April 25May: TBD | SAUSD and OUSD = April 3-10 GGUSD = April 10-17 | |